

Diversified Industrial Staffing Termination Policy

Employment Guidelines and Company Policies:

I understand that these are merely guidelines and Diversified Industrial Staffing (“DIS”) reserves the right to terminate anyone at any time for any reason (employment at will) or for any other reasons not specifically stated here.

Policy violations that may result in immediate termination:

- Not showing up for an assignment without proper notice (24-hour notice).
- Walking off an assignment without proper notification to DIS.
- Quitting an assignment without proper 24-hour notice.
- Poor attendance.
- Violation of DIS or client’s safety policies and/or procedures.
- Unprofessional/inappropriate conduct on an assignment or toward a DIS member, including insubordination and/or use of foul language.
- Refusal to take a drug test or a positive drug test will result in immediate termination.
- Falsification of any employment related document.
- Possession of weapons on DIS or client property will result in termination.

Employment at Will

Information given to you is not a guarantee of employment for any specific duration. Although we hope that your employment relationship with Diversified Industrial Staffing will be long term, either you or Diversified Industrial Staffing may terminate this relationship at any time, for any reason, with or without cause. Please understand that no supervisor, manager or representative of the company, other than the President, has the authority to enter into any employment agreement with you for any specific period, or to make any promises or commitments contrary to the foregoing. Further, any employment agreement entered into by the President of Diversified Industrial Staffing shall not be enforceable unless it is in writing. Also, be advised that salary structure in no way guarantees employment for a specific duration of time (i.e. weekly, monthly, annually).

I have read the list of DIS Employment Guidelines and Policies and agree to adhere to each policy as written. I fully understand that I may be terminated if I violate any of the DIS policies and that DIS may revise any and all of the above policies with or without notice.

Signature

Social Security Number

Print Name

Date